

# KELLY ADAMS

## DATA ANALYST

Adaptable data analyst with 4+ years of experience solving complex client problems through effective communication. Able to derive insights from large datasets, make connections between different variables, and think critically. Experienced in identifying patterns and visualizing data. Background in education and legal field with strong organizational skills and managing projects.

## PROFESSIONAL EXPERIENCE

### **Mathematics Tutor** | *Boosted Learning, LLC* | Reno, NV | Feb. 2022 - Present

- Guided 5+ students in reaching academic goals over the course of 6 months.
- Improved students grade on average from a D to B by adapting tutoring methods and researching new teaching practices.
- Documented student growth and progress, sharing information with their support team to improve effectiveness by 20%.

### **Paralegal** | *Robert M. Sader, Ltd* | Reno, NV | Aug. 2019 - Sep. 2022

- Increased document preparation speed by 25% and closed case files quicker by improving typing and communication skills.
- Researched information regarding cases and based on attorney requests for 20+ cases and achieved the best outcome for 95% of clients.

### **Agricultural Technician** | *State of California* | Truckee, CA | Sep. 2018 - July 2019

- Researched different invasive species and expanded knowledge about current risks to California's agriculture and ecosystem and improved pest identification by 12%.
- Collected data on traffic patterns and types of vehicles/inspections and inputted the data into the State of California system to improve databases on pest risk in the state.

### **Student Teacher** | *Washoe County Schools* | Reno, NV | Jan. 2017 - Mar. 2018

- Composed 10 lesson plans that were implemented in the classroom which focused on improving students' mathematics skills and lessen the work of the lead teacher by 12%.
- Collected data on student performance using test scores, grades, and other assessments as metrics. from over 100+ students to update teaching methods and raised students' performance on average from a C to a B.

## PROJECTS

### **Google Capstone Project | Data Analyst** | [View Project](#)

- Analyzed a dataset for a bike sharing company in Chicago.
- Created an interactive dashboard in Tableau to demonstrate how annual members and casual riders use the bikes differently.
- Determined how to convert casual riders to annual members using marketing strategies.

### **Weightlifting Data Tracker | Data Analyst** | [View Project](#)

- Ongoing project tracking personal weightlifting data utilizing PostgreSQL for extensive analysis.
- Creating an interactive Tableau dashboard showing KPIs for barbell lifts.

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Redding, CA

## SKILLS

- Data Analysis
- SQL
- Tableau
- Data Visualization
- Mathematics
- Problem Solving
- Microsoft Excel
- Python
- R
- Github
- Jupyter Notebook

## EDUCATION

### **Certificate: Data Analytics**

Google, Coursera  
Remote

### **Bachelor in Secondary Education in Mathematics**

University of Nevada, Reno  
Reno, NV

## VOLUNTEERING

### **Education Volunteer**

Oct. 2022 - Present

Turtle Bay Exploration Park  
Redding, CA

### **Website Manager**

July 2021 - Oct. 2022

Sierra Nevada Association of Paralegals  
Reno, NV

### **Lead Volunteer**

Feb. 2020 - Sep. 2022

Nevada Humane Society  
Reno, NV